

Virtual Meeting



Tools

zoom

Create an account at <https://zoom.us/> and click 'Sign up for Free'. Follow the instructions; you will need to provide an email address and click the 'Activate Account' button in the email you're sent.

- To Schedule a meeting from your zoom account, watch this video.
- To Host a meeting (i.e. to meet now, without scheduling), click 'Host a Meeting' and select the type of meeting you want.
- To join a meeting, you will receive an email invitation from the meeting host; just click the link in the email .
- Alternatively, if the host has provided you with a Meeting Id, you can select 'Join a Meeting' from the menu bar and input the Meeting ID.

Many more videos about using zoom can be found here:
<https://www.youtube.com/user/ZoomMeetings>



Microsoft Teams

Microsoft Teams is an online communication and team collaboration tool that's part of the Microsoft Office 365 Suite. While it's mostly used for video conferencing by remote teams, it can also be used socially for friends and family catch ups.

Simply click the link <https://biz30.timedoctor.com/how-to-use-microsoft-teams/> and follow the step by step instructions on how to set up your teams meeting.

Skype



Create video calls with friends and family with one click!
No sign ups. No downloads required. Skype allows free video conferencing and is very easy to set up. Simply visit <https://www.skype.com/en/> and click the create a free meeting button and send the link to all participants. On clicking the link the participants will then be able to join the call.



Facetime & Whatsapp Calls

Facetime is an apple only product so can only be used on an iphone or ipad so is a useful tool if all participants have these devices. If not Whatsapp is also great for 1:1 Video calls or for small groups of 3 or less .

Houseparty



Houseparty is a social networking app that allows up to eight people to video chat at once in a "room." Users can have infinite rooms and easily float between rooms. Users receive a notification when friends open the app and can join chats with friends (and friends of friends). You can download the app onto both iOS, Android and macOS or alternatively it is available on your web browser here :<https://houseparty.com/>

Simply Create an account and verify a security code that will be texted to you. Search for friends and click the phone icon to start a call and add more people.

Houseparty is great for games and quizzes and more informal gatherings



For more information or guidance on hosting your online fundraiser please contact fundraising on 028 30267711 or email fundraising@southernareahospiceservices.org